

Privacy Policy

With the introduction of the General Data Protection Regulations (GDPR) on 25th May 2018, the SRRA privacy policy has been formalised to reflect the changes in the data protection laws.

This privacy policy sets out how The South Ridgway Residents' Association (SRRA) uses and protects any information we hold about you.

The SRRA is committed to ensuring that your privacy is protected. If we ask you to provide information by which you can be identified then you can be assured that it will only be used in accordance with this privacy statement.

The SRRA may change this policy occasionally by updating this page. If you want to check the most up to date version you can check this page from time to time.

This policy is effective from 25th May 2018.

What we collect

We collect the following information when you join the SRRA:

- your name
- your contact information including email address, street address and your telephone number, if you choose to give it to us
- whether you have opted to pay the subscription by cash or Standing Order

You provide this information to us either via your SRRA Road Representative, or direct to the Membership Secretary, or by completing our paper membership form. None of this information is gathered by or stored on our website.

Storing your information

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place physical, electronic and managerial procedures to safeguard and secure the information we hold.

Your contact details, payment preference and a record of your subscription payments are stored on Excel spreadsheets. These sheets are password protected and the computer on which they are stored is also password protected and stored securely. A protected back up copy of the spreadsheet is held in a separate secure environment.

What we do with the information we gather

We use this information for:

- internal record keeping
- the distribution of our E Newsletter containing local news and other information which we think you may find interesting using the email address which you have provided
- the distribution of our annual printed Newsletter
- the collection of the annual subscriptions.

We do not share your data with any other organisation.

We use SendinBlue to send you emails and newsletters associated with the SRRA. In order to do this members' email addresses (but no other details) are stored securely on that site. From time to time we may vary this provider in order to provide you with a better service.

By 25th May 2018, all subscribers will have been sent an email inviting them to opt in to continuing to receive our emails. We very much hope that all members will opt in so that we can continue to keep you informed. However, anyone who did not opt in prior to the 25th May 2018 will have their email address removed from the circulation list within 60 days and will no longer receive emails, as the new Regulations do not allow us to send emails to anyone who has not opted in.

Each E Newsletter we send also has an 'Unsubscribe' link at the bottom of the newsletter. If you opt in before 25 May 2018 and at a later stage you decide to stop receiving these emails you just need to click that link and follow the instructions. You will then no longer receive emails from the SRRA and your email address will be removed from the circulation list within 60 days.

How we use cookies

We use cookies on our website. A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or tells your computer when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

Note that we do not analyse cookie data and a cookie in no way gives us access to your computer or any information about you.

Third party links

Occasionally, at our discretion, we may include, recommend or offer third party products or services on our website. These third party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Should you click on a link, then you are discharging the SRRA from any liability through your use of the third party site. Nevertheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

Your right of access to the information we hold about you

You have the right to see, and to correct if necessary, any personal data we hold about you. This comprises only your contact details, payment preference and record of payment. If you would like to see this information, please email the Membership Secretary at membership@srra.co.uk .

For the purposes of the General Data Protection Regulations (GDPR), we must provide this information to you within one month.

May 2018